

EMPLOYMENT APPLICATION

Please complete all boxes:

Application Date		Position Applied For		Desired Employment Status () Full Time () Part Time	
PERSONAL BACKGROUND					
Last Name		First Name	Middle	Nickname	Date Available for Employment
Number and Street Address		City		State	Zip
Telephone Number (include area code)			Email		
Home		Cell/Other			
Are you authorized to work in the United States? () Yes () No			Are you 18 years of age or older: () Yes () No		
Have you ever worked for San Diego Theatres? () Yes () No Month/Year _____ Position: _____					
How did you hear about this position? <input type="checkbox"/> Employee Referral (please name) _____ <input type="checkbox"/> Our Website <input type="checkbox"/> Online Job Posting: (please specify which one) _____ <input type="checkbox"/> Job Board/Agency: (please specify which one) _____ <input type="checkbox"/> Other: _____				Are you related to anyone currently working at San Diego Theatres? () Yes () No Name: _____ Relationship: _____	
Have you ever been convicted of a crime? () Yes () No If yes, give offense, date and description of the case: _____ <i>You are not required to disclose convictions for which the record has been judicially expunged, sealed or eradicated, misdemeanor convictions for which probation has been completed and the case dismissed, or marijuana possession infractions more than two years old. A conviction will not necessarily disqualify you from employment.</i>					
EDUCATIONAL BACKGROUND					
Did you graduate high school or obtain a GED? () Yes () No				Name of High School	
Names of schools or colleges attended other than high school		City/State		Major/Course of Study	Degree Achieved?
1)					
2)					
3)					
List any additional educational or technical training, professional or civic organizational memberships, and/or any relevant licensing or certifications.					
1)			4)		
2)			5)		
3)			6)		

EMPLOYMENT HISTORY

(Please complete even if you are attaching a resume.)

List all jobs you held during the last ten (10) years beginning with your most recent position. Explain any periods of unemployment and/or U.S. military service. Please print and attach an additional page if needed.

EMPLOYER	DATES	BASE PAY	JOB TITLES & DUTIES
Name of Employer	From	Start	Job Title
City & State	To	End	Duties
Supervisor/Telephone No.	Reason for Leaving		
May we contact your current employer? () Yes () No			
Name of Employer	From	Start	Job Title
City & State	To	End	Duties
Supervisor/Telephone No.	Reason for Leaving		
Name of Employer	From	Start	Job Title
City & State	To	End	Duties
Supervisor/Telephone No.	Reason for Leaving		
Name of Employer	From	Start	Job Title
City & State	To	End	Duties
Supervision/Telephone No.	Reason for Leaving		

SPECIAL SKILLS & OTHER RELEVANT QUALIFICATIONS

Please read the job description for which you are applying and summarize for us any additional skills or relevant qualifications that you would like us to consider when making our selection.

REFERENCES

Please provide the names and contact information of anyone who can provide us with a reference. Please include at least one business reference.

Name & Company	Telephone and/or Email Address	Relationship
1)		
2)		
3)		

EQUAL OPPORTUNITY EMPLOYER STATEMENT

It is the policy of San Diego Theatres, Inc. ("SDTI"), to provide equal employment opportunities to all applicants without regard to race, color, creed, religion, sex, gender, gender identity and/or expression, national origin or citizenship, age, ancestry, sexual orientation, physical or mental disability, medical condition, genetic information, marital status, registered domestic partner status, military or veteran status or any other characteristic protected by federal, state or local law. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, transfer, leaves of absence, and compensation.

APPLICANT CERTIFICATION

Please carefully read the following and sign/date your understanding and acceptance at the bottom:

I hereby certify that the answers given and statements made by me in this employment application are true and correct. Without mental reservations of any kind whatsoever, I agree to submit to a drug screen and/or physical, if requested, and understand that my employment may be contingent upon the results thereof.

I hereby authorize SDTI to conduct a complete investigation into my background, including making inquiries of my previous employers and I hereby release SDTI from any and all liability in any way associated with such inquiries. I also authorize my former employers to give any information they may have regarding me. I hereby release them and their companies from all liability for damage whatsoever for issuing same. At its discretion, I understand that SDTI may also employ the services of any outside company or agency to conduct a reference check, background check, or consumer report. I understand the information obtained is used to 1) verify the accuracy of employment, academic or background information provided on this application; 2) identify and/or verify job-related employment; and 3) determine, evaluate, and ensure the applicant's overall suitability for the position in question. All information obtained is kept strictly confidential by SDTI. Access to such information is restricted to designated members of the Human Resources Department and hiring officials.

If upon investigation SDTI determines the answers and information provided on my application or resume is false and/or incorrect, I understand that I will be subject to termination at any time during the period of my employment. I understand that just as I am free to resign at any time, SDTI reserves the right to terminate my employment at any time, with or without cause and with or without prior notice. I understand that no representative of SDTI has the authority to make any assurances to the contrary.

Applicant Signature

Date

AVAILABILITY SHEET

The following is to be completed for all part-time positions. Full-time positions will complete upon request.

SAMPLE AVAILABILITY

Please enter the times you are available for work.
Leave blank if you are not available for work on that day of the week.

Day	Start	To	End	And	Start	To	End	And	Start	To	End
Monday	8:00 AM	To	Noon	And		To		And	5:00 PM	To	8:00 AM
Tuesday	8:00 AM	To	6:00 PM	And		To		And		To	
Wednesday	Anytime	To	Noon	And		To		And		To	
Thursday	Midnight*	To	Midnight	And		To		And		To	
Friday	Midnight	To	Midnight	And		To		And		To	
Saturday	Midnight	To	Midnight	And		To		And		To	
Sunday	Midnight	To	Midnight	And		To		And		To	

*Midnight to midnight indicates you are available all hours on that day of the week.

If offered a position with San Diego Theatres, Inc., my available would be:

Please enter the times you are available for work. Leave blank if you are not available for work on that day of the week.

Day	Start	To	End	And	Start	To	End	And	Start	To	End
Monday		To		And		To		And		To	
Tuesday		To		And		To		And		To	
Wednesday		To		And		To		And		To	
Thursday		To		And		To		And		To	
Friday		To		And		To		And		To	
Saturday		To		And		To		And		To	
Sunday		To		And		To		And		To	

Please note that our facilities operate 7 days a week, 24 hours a day.

New Hire EEO-1 Data Sheet

Please complete this New Hire EEO-1 Data Sheet. It will supply us with information we need for federal reporting obligations. Please be advised that this information will be used and kept confidential, in accordance with applicable laws and regulations. This information will not be used as the basis for any adverse employment decision.

Name _____ Position Applied For: _____
Last First Middle

EEO-1 Self-Identification

We are subject to certain government recordkeeping and reporting requirements for the administration of civil rights laws and regulations. To comply with these laws, we invite you to voluntarily self-identify your race or ethnicity. **Submission of this information is voluntary and refusal to provide it will not subject you to any adverse treatment.** The information obtained will be kept confidential and separate from personnel files. It may only be used in accordance with the provisions of applicable laws, executive orders, and regulations, including those requiring information to be summarized and reported to the federal government for civil rights enforcement. When reported, data will not identify any specific individual.

Please check the EEO Identification Group that **best** applies to you:

- Hispanic or Latino:** A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

- OR -

- White (Not Hispanic or Latino):** A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.
- Black or African American (Not Hispanic or Latino):** A person having origins in any of the black racial groups of Africa.
- Native Hawaiian or Other Pacific Islander (Not Hispanic or Latino):** A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- Asian (Not Hispanic or Latino):** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- American Indian or Alaska Native (Not Hispanic or Latino):** A person having origins in any of the original peoples of North and South America (including Central America), and who maintain tribal affiliation or community attachment.
- Two or More Races (Not Hispanic or Latino):** All persons who identify with more than one of the above races, excluding those who identify themselves as Hispanic or Latino.

Gender: Male Female

Signature

Date